

Basic Reporting Video Lessons

This course describes the types of reports found in version 7.0; how to display reports; how to share reports; how to create reports; how to modify reports; and how to put reports on the dashboard.

```
</p></div></div><div id="expander-564779226" class="expand-container"><div id="expander-control-564779226" class="expand-control" aria-expanded="true"><span class="expand-icon aui-icon aui-icon-small aui-iconfont-chevron-down"></span><span class="expand-control-text">Basic Reporting Exercise 1: Display the Various Report Types</span></div><div id="expander-content-564779226" class="expand-content"><p> <iframe src="https://player.vimeo.com/video/117141393" width="640" height="360" frameborder="0" webkitallowfullscreen="" mozallowfullscreen="" allowfullscreen="" /></p></div></div><div id="expander-471112355" class="expand-container"><div id="expander-control-471112355" class="expand-control" aria-expanded="true"><span class="expand-icon aui-icon aui-icon-small aui-iconfont-chevron-down"></span><span class="expand-control-text">Basic Reporting Lesson 2: Create, Modify, and Share Reports</span></div><div id="expander-content-471112355" class="expand-content"><p> <iframe src="https://player.vimeo.com/video/117141395" width="640" height="360" frameborder="0" webkitallowfullscreen="" mozallowfullscreen="" allowfullscreen="" /></p></div></div><div id="expander-324899816" class="expand-container"><div id="expander-control-324899816" class="expand-control" aria-expanded="true"><span class="expand-icon aui-icon aui-icon-small aui-iconfont-chevron-down"></span><span class="expand-control-text">Basic Reporting Exercise 2.1: Create, Modify, and Share Reports</span></div><div id="expander-content-324899816" class="expand-content"><p> <iframe src="https://player.vimeo.com/video/117141396" width="640" height="360" frameborder="0" webkitallowfullscreen="" mozallowfullscreen="" allowfullscreen="" /></p></div></div><div id="expander-497385705" class="expand-container"><div id="expander-control-497385705" class="expand-control" aria-expanded="true"><span class="expand-icon aui-icon aui-icon-small aui-iconfont-chevron-down"></span><span class="expand-control-text">Basic Reporting Exercise 2.2: Add a Report to a Dashboard</span></div><div id="expander-content-497385705" class="expand-content"><p> <iframe src="https://player.vimeo.com/video/117141397" width="640" height="360" frameborder="0" webkitallowfullscreen="" mozallowfullscreen="" allowfullscreen="" /></p></div></div><h1 id="BasicReportingVideoLessons-Objectives">Objectives</h1><p>After taking this course a trainee should be able to:</p><ul><li>Understand report types, source data, and ownership.</li><li>Understand and use the Reports window.</li><li>Display existing reports.</li><li>Add reports to a dashboard.</li><li>Share reports and make reports public.</li><li>Create new reports.</li><li>Modify, copy, and delete existing reports.</li></ul><h1 id="BasicReportingVideoLessons-Audience">Audience</h1><ul><li>Project Team Members involved in an AgileAssets implementation</li><li>New users who have not had previous experience with the AgileAssets application</li></ul><h1 id="BasicReportingVideoLessons-Prerequisites">Prerequisites</h1><p>Required: <a href="/display/PD10/Basic+Navigation+Video+Lessons">Basic Navigation Video Lessons</a></p><h1 id="BasicReportingVideoLessons-CourseTime">Course Time</h1><p><p>50 minutes</p></div> </body> </html>
```